

TEESDALE DAY CLUBS
19 ENVIRONMENTAL POLICY
ISSUE 01

Teesdale Day Clubs (hereafter referred to as 'we,' 'our,' 'us' or 'the charity') acknowledges the connection between the climate and other environmental crises. We acknowledge that by taking actions now, we may help to prevent or lessen the threat of current and future homelessness, disease, food and water shortage and poverty for millions of people around the world, as well as the major damage caused to our natural eco-systems.

We recognise our shared responsibility with local and wider international communities to reduce our carbon and environmental footprint, and we formally commit ourselves to being an environmentally responsible charity.

Our policy and aims is to reduce our impact on the environment by making any practical changes now, and by planning for further changes or improvements that are practical, affordable and within our power to effect in our local community, and in the delivery of our services.

We will observe existing and future legislation as a minimum standard, with the aim of exceeding compliance targets to further our environmental policy aims.

By the very nature of our services, we already use local shops and suppliers for food, and hire space within local venues across the area. We therefore have limited responsibility for the environmental impact of these buildings but can contribute through certain actions. As far as possible, we allocate service delivery roles to staff members according to their place of residence (e.g., living close to their place of work).

We recognise that in our rural area, reducing our fuel consumption for travel (both staff travelling to work, trustees travelling to meetings and the provision of transport to members) is a particularly challenging area of environmental impact. We will aim to embrace new technologies, always consider shared travel arrangements where appropriate and practical, arrange meetings in places as central as possible and continually review and assess our travel arrangements.

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To take this forward, we commit to the following practice:

1. Management and monitoring

- A Trustee will be appointed as Environment Champion
- We will produce a simple annual assessment of our impact on the environment. The Strategic Manager will gather information and present an annual Impact Assessment Report to Trustees at each year end to monitor progress.

The Impact Assessment could or will aim to include as a minimum:

- Energy carbon footprint in our control (electricity, gas)
- Water use and consumption
- Transport and travel
- Waste recycling
 - In the office
 - At Clubs
 - In other project activity
- Food sourcing and provision e.g., local shopping
- Consumption and use of resources (e.g., paper, plastic folders etc)
- % Recycled products or paper purchased/used

2. Staff and volunteer contributions and training

Staff and volunteers will be encouraged to consider their impact on the environment when working or volunteering with us and be asked to help the charity to realise our aim.

- Staff contracts of employment will include a clause stating the expectation that they will help the charity meet its aim to be environmentally responsible in the way they carry out their day-to-day tasks.
- Staff induction will include identified environmental impacts and guide new members of the team to be mindful of the charity's aims.
- Staff training and meetings will consider environmental impacts in both delivery and content.
- Volunteers will be encouraged by staff to help the charity meet our environmental aims.

3. Suppliers and contractors

We will seek to have environmental clauses in any contractual arrangement we take out.

- When using local suppliers for food and other resources, environmental factors will be included in decision-making.

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- Contracts will be assessed on the inclusion of environmental factors and priority given to contractors/contracts with environmental clauses.

4. Travel

We will aim to reduce our carbon footprint by restricting travel to necessary journeys only and use 'as local as possible' venues to reduce everyone's need to travel.

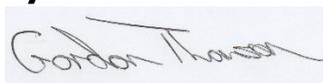
- Working from home is a flexible option for office-based staff when this is appropriate
- Club staff will be encouraged to combine journeys for shopping with other necessary travel
- Transport provision for members travelling to clubs will be arranged to minimise the number of journeys made each day, and shared arrangements will take precedence when available.
- Staff will be encouraged to car-share or use public transport, when possible, to access meetings, training, or other events.
- When practical, Trustees will continue using Zoom, or other online platforms, for some meetings and discussions.

5. Review

This policy will be reviewed every 3 years unless significant legislative directions impact our ability to comply, or changes locally have a significant impact on our ability to deliver our policy aims.

Approved by the Board of Trustees and signed on their behalf by

the Chair:



Date: 12th May 2022

Review date: May 2025